GOODS AND SERVICES TAX / HARMONIZED SALES TAX (GST/HST) RETURN

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Business Number	Name				Part 1			
Reporting period	Due date		Working co		ר			
			Disponible en 1	•				
Copy your Business Number, the re- to the corresponding boxes in Part	2. Keep Part 1 for you			ghted line nun	nbers in Part 1 o	of this ret	urn	
Privacy Act Personal Information Bank number F Enter your total sales and other revenue.		eales tay (ST or HST					
If you are using the Quick Method of account	nting, include the GST or	HST.		101	<u>1</u> 00			
NET TAX CALCULATION								
Enter the total of all GST and HST amount you in the reporting period.	s that you collected or t	that becam	e collectible by	103				
Enter the total amount of adjustments to b (e.g., the GST/HST obtained from the recovery)	e added to the net tax for very of a bad debt).	the reporti	ng period	104				
	To	tal GST/HST	and adjustments for	period (add lines 1	103 and 104)	105		
Enter the GST/HST you paid or owe on qua			- ITCs) for the	106				
Enter the total amount of adjustments to b	e deducted when determi		t tax for the	107				
reporting period (e.g., the GST/HST include	ed in a bad debij.		Total ITCs and adjust	. .	106 and 107)			
			Total 1103 and adjus	inens tada ines	100 and 107)	108		
NET TAX (subtract line 108 from line OTHER CREDITS IF APPLICABLE	105). If the result is negative,	, enter a min	us sign in the separat	e box next to the li	ne number.	109		
NOTE: Do not complete line 111 until you have	read the instructions in the	e box on the	reverse side of this	s return.				
Enter any instalment and other annual fil			ting period.	110				
If the due date of your return is June 15, se Enter the total amount of the GST/HST reb claim the amount on this line. Attach the re	ates, only if the rebate fo	rm indicate	s that you can	111				
oralli the allocality on the line. Attacks the te		·•	Total other	credits (add lines	110 and 111)	112		
BALANCE (subtract line 112 from line	109). If the result is negative.	. enter a min	us sion in the separat	e box next to the f	ne number.	113 A		
·	,	,						1
OTHER DEBITS IF APPLICABLE	til van hava raad tha instruc	ctions in the	hav an the reverse	aida of this ratur				
NOTE: Do not complete line 205 or line 405 un Enter the total amount of the GST/HST due				205	<u>". </u>			
Enter the total amount of other GST/HST to	<u> </u>			405				
			Total other	debits (add lines 2	205 and 405)	113 B		
BALANCE (add lines 113 A and 11	3 B). If the result is negative,	, enter a min	us sign in the separat	e box next to the li	ine number.	113 C		
Line 114 and line 115: If the result entered	on line 113 C is a negative	e amount,	enter the amount	▼		<u>_</u>		
of the refund you are claiming on line 114. If enter the amount of your payment on line 11		113 C is a	positive amount,	REFUND CL	.AIMED	PAY	MENT ENCL	LOSED
GST62-6 E (07)	Detach and return lower	portion (Part 2	2)	114		115		
Canada Revenue Agence du revenu du Canada	GST	/HST RET	JRN (NON-PERSO	NALIZED)			·	Part 2
YOU MUST COMPLETE THIS AREA AND THE R	REVERSE AREA.	leporting p					GS	ST62-6 E (07)
Business Number	From:	Year	Month Day	To Year	Month Day		20	5
Sales and other revenue 101		0 0	Total GST/HST and adjustments for period	105			1	
Instalments and other annual filer payments		1	Total ITCs and adjustments	108			1 1	,]
Rebates 111	<u> </u>		Not tax 109					
GST/HST due on acquisition of taxable real property			Refund claimed	114			1 1	
Other GST/HST to be self-assessed 405		, , ,	Payment enclosed	115				
I certify that the information given of				ige, true, correct, and	complete in every rest	pect, and that	I am the reg	istrant,
or that I am authorized to sign on b	ehalf of the registrant. It is a serio	ous offence to	make a falso return.			1		1

Date

Authorized signature

General Information and Instructions

If you are entitled to a refund, mail your return to the address below.

CANADA REVENUE AGENCY ST. JOHN'S TAX CENTRE PO BOX 12076 STN A ST. JOHN'S NL A1B 4T4

If you owe money

You may be able to pay electronically through your financial institution's telephone banking, Internet banking, or automated bank machines. Visit our Web site at www.cra.gc.ca/electronicpayments or contact your financial institution to see if it offers these services.

To make your payment directly to the CRA, return the bottom portion, Part 2, with your cheque or money order made payable to the Receiver General. Send it to the address shown above. To help us credit your payment, write your Business Number on the back of your cheque or money order. To make your payment free of charge at your financial institution in Canada, present this form to the teller with your payment. The teller will return the top portion as your receipt.

Your financial institution will not accept your return and you will have to mail it to us if:

- you are claiming a refund; or
- · you are using a photocopy of this form.

If your payment is \$50,000 or more, you must make it at your financial institution in Canada. If you are paying at a financial institution and your return requires attached documentation, you will be asked to send this additional information to us separately.

We will not charge or refund a balance of \$2 or less.

We will charge a fee for any dishonoured payment.

Do not staple, paper clip, tape, or fold voucher, cheque, or money order. Do not mail cash.

Only complete the lines of the return that apply to you. Complete the return in Canadian dollars and sign it.

Copy your Business Number, the reporting period, and the amounts from the **highlighted** boxes in Part 1 of the return to the corresponding boxes in Part 2. Identify a negative number with a minus sign in the separate box next to the line number.

GST/HST returns and remittances can be filed electronically through products and services that have been tested by us. For more information, call our Business Enquiries line at 1-800-959-5525.

Keep Part 1 of the return for your records.

This is your working copy. Part 1 and any other information you use to prepare your return are subject to audit and must be retained for verification purposes.

Annual filer with a June 15 due date:

If you are an individual with business income for income tax purposes and have a December 31 fiscal year-end, the due date of your return is June 15. However, any GST/HST you owe is payable by April 30. This payment should be reported on line 110 of your return.

Generally, you have to file a GST/HST return for every reporting period, even if the return reports a zero balance.

If you are using the **Quick Method of accounting**, see our booklet called *Quick Method of Accounting for GST/HST*, and use the line-by-line completion instructions in our guide called *General Information for GST/HST Registrants*.

If you are a **charity**, see our guide called *GST/HST Information for Charities* for information on completing your net tax calculation.

For more information on adjustments, input tax credits (ITCs), self-assessing, or completing this return, see our guide called *General Information for GST/HST Registrants*, or contact us.

Line 111: Some rebates can reduce or offset your amount owing. Those rebate forms contain a Yes/No question asking you if you want to claim the rebate amount on line 111 of your GST/HST return.

If you want to apply a rebate against the amount owing on this return, check the "Yes" box on the rebate form. Enter the rebate amount on line 111 of this return. Attach the rebate form to this return and send both to us. If you are filing a return with an amount on line 111, or you have to file a rebate application form with your return, you cannot use GST/HST NETFILE/TELEFILE. In either situation, file your return on paper along with your rebate application form.

Line 205: Complete this line only if you are a GST/HST registrant who purchases taxable real property for use or supply primarily (more than 50%) in your commercial activities and you are either registered (other than an individual who purchases a residential complex) or purchased the property from a non-resident. If you qualify for an input tax credit (ITC) on the purchase, claim this amount on line 106.

Line 405: Complete this line only if you are a GST/HST registrant who has to self-assess GST/HST on an imported taxable supply or who has to self-assess the provincial part of HST.

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